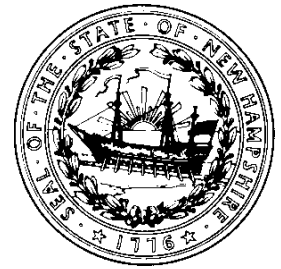




Submit Complaint To:  
Shoreland Coordinator  
NH Department of Environmental Services  
6 Hazen Drive PO Box 95  
Concord, NH 03302-0095  
(603)271-3503



## **\*SHORELAND COMPLAINT FORM (RSA 483-B)\***

THE FOLLOWING INFORMATION IS REQUIRED:

**LOCATION:**

Date Received: \_\_\_\_\_

Town: \_\_\_\_\_ Waterbody: \_\_\_\_\_

Tax Map #: \_\_\_\_\_ Lot #: \_\_\_\_\_

Street/Road/Highway: \_\_\_\_\_ Size of Lot: \_\_\_\_\_ Size of Violation: \_\_\_\_\_

SKETCH A MAP WITH DIRECTIONS SHOWING LOCATION OF ALLEGED VIOLATION (CAN NOT BE INSPECTED WITHOUT THIS). A sketch diagraming violation in relationship to fixed reference point such as roads, houses, walls, lake frontage, would be useful. This is very important. Many times complaints include a copy of a subdivision map without specifically showing how to get to the specific street within your town. Failure to include this information will cause delays in processing your complaint. If the violation is included on a large parcel of land, please explain clearly how the violation can be found on the property.

## **OWNER INFORMATION:**

Last Name: \_\_\_\_\_ ( or Company Name), First: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone Number : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date Obtained Property: \_\_\_\_/\_\_\_\_/\_\_\_\_

If the property has had multiple owners or ownership has changed hands during the violation please provide a narrative history explaining who owned the property, when the property transferred, and the other parties involved with the property.

## **VIOLATOR INFORMATION (IF DIFFERENT FROM OWNER):**

Last Name: \_\_\_\_\_ ( or Company Name), First: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone Number : \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Please specify detailed information about who actually carried out the violation ( tree cutting, stump removal...)

## **CONTRACTOR OR AGENT INFORMATION:**

Contractor \_\_\_\_\_ or Agent \_\_\_\_\_ Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Last Name: \_\_\_\_\_ (or Company Name),

First: \_\_\_\_\_ MI: \_\_\_\_\_

## DESCRIPTION OF THE ALLEGED VIOLATION:

<hr/> <hr/> <hr/> <p>When was the work done? (If ongoing indicate start and end date): _____</p> <p>Why was the work in question done? _____</p> <hr/> <p>Is there evidence of previous knowledge of DES Shoreland or Wetlands Process? (If so reference file #'s or reason why): _____</p> <hr/>
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## ADDITIONAL ENCLOSURES:

<p>_____ Photos _____ Drawings _____ USGS Map _____ NRCS Map _____ NWI Map</p> <p>_____ Aerial Photos (for \$5.00 aerial photos can be obtained from NH DOT)</p> <p>Miscellaneous: _____</p> <p><b>*(ALL INFORMATION MUST BE OBTAINED WITHOUT TRESPASS)*</b></p> <hr/> <p>Please send a copy of this form to your local conservation commission if applicable.</p> <p>USGS= US Geological Survey Map</p> <p>NRCS= Natural Resource Conservation Service Map</p> <p>NWI= National Wetland Inventory (published by US Fish &amp; Wildlife Services)</p>
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## CONFIDENTIALITY

<p><b>Please hold the following information as confidential</b> <input type="checkbox"/></p> <p><b>Please be advised, the department may be required to reveal complaintant information if this case goes to an administrative hearing or trial.</b></p>
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## COMPLAINTANT INFORMATION:

<p>Last Name: _____ ( or Company Name), First: _____ MI: _____</p> <p>Address: _____ City: _____ State: _____</p> <p>Zip: _____ Phone Number : _____ - _____ - _____</p> <p>If you are a part of a town/city, federal agency, or corporation please print and sign name.</p> <p>Print Name: _____ Signature: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>
--